

## **JOB VACANCY: OPERATIONS MANAGER**

**Company:** Tas-Noble Incorporated

**Industry:** Financial Technology / Self-Service Kiosk Solutions

**Location:** Monrovia, Liberia

**Employment Type:** Full-Time

**Reports To:** Chief Executive Officer (CEO)

### **Position Summary**

Tas-Noble Incorporated is seeking a highly organized, results-driven Operations Manager to oversee and coordinate the company's day-to-day operational activities. The Operations Manager will ensure efficient service delivery, operational excellence, and smooth coordination of self-service kiosk operations across Liberia.

This role is central to scaling Tas-Noble's self-service kiosk network and maintaining strong operational relationships with banking, mobile money, and technology partners.

### **Key Responsibilities**

- Plan, coordinate, and oversee daily operational activities across all Tas-Noble projects.
- Ensure smooth operation and uptime of all self-service kiosks.
- Develop, implement, and enforce standard operating procedures (SOPs).
- Supervise kiosk installation, testing, deployment, and maintenance activities.
- Coordinate logistics for equipment, spare parts, and field operations.
- Act as the operational liaison with banks, mobile money operators, and service providers.
- Manage and supervise operations staff, technicians, and support teams.
- Monitor operational KPIs, transaction performance, and service quality.
- Prepare operational reports and performance updates for management.
- Ensure compliance with internal policies, partner agreements, and regulatory requirements.

### **Qualifications & Experience**

Bachelor's degree in Business Administration, Operations Management, Engineering, or a related field.

Minimum of five (5) years' experience in operations management or a similar role.

Experience in fintech, banking, telecommunications, or technology-driven operations is an added advantage.

### **Required Skills & Competencies**

- Strong leadership and team management skills.

- Excellent organizational and problem-solving abilities.
- Ability to manage multiple operations simultaneously.
- Strong communication and stakeholder coordination skills.
- Ability to work under pressure and meet deadlines.
- High level of integrity, accountability, and attention to detail.

### **What We Offer**

Competitive salary (commensurate with experience).

Opportunity to work in a fast-growing fintech company.

Career growth and professional development opportunities.

### **How to Apply**

Interested and qualified candidates should submit a detailed CV/Resume and a cover letter outlining relevant experience to:

Email: [recruitment@tasnoble.com](mailto:recruitment@tasnoble.com)

Application Deadline: February 15, 2026

Tas-Noble Incorporated is an equal opportunity employer.