JOB VACANCY: SYSTEMS ADMINISTRATOR

Company: Tas-Noble Incorporated

Industry: Financial Technology / Self-Service Kiosk Solutions

Location: Monrovia, Liberia

Employment Type: Full-Time

Reports To: IT Manager

Position Summary

Tas-Noble Incorporated is seeking a highly skilled and dependable Systems Administrator to manage, maintain, and support the company's servers, operating systems, and core IT platforms. The Systems Administrator will ensure system availability, performance, security, and reliability across all business-critical systems, including self-service kiosk platforms and backend infrastructure.

This role is essential in supporting 24/7 fintech operations and maintaining stable, secure, and scalable technology environments.

Key Responsibilities

- Install, configure, and maintain servers, operating systems, and system applications.
- Monitor system performance, uptime, backups, and capacity utilization.
- Manage user accounts, access controls, and system permissions.
- Ensure system security through patching, updates, antivirus, and hardening.
- Support backend systems for self-service kiosks and transaction platforms.
- Troubleshoot system issues and respond to incidents and outages.
- Perform regular system backups and disaster recovery testing.
- Maintain system documentation, configurations, and operational procedures.
- Collaborate with network administrators, developers, and vendors.
- Ensure compliance with IT policies, security standards, and best practices.

Qualifications & Experience

Bachelor's degree in Information Technology, Computer Science, or a related field.
Minimum of three (3) to five (5) years' experience as a Systems Administrator or similar role.
Strong experience with Windows and/or Linux server environments.
Experience in fintech, banking, telecoms, or high-availability systems is an added advantage.

Required Skills & Competencies

- Strong knowledge of server administration and operating systems.
- Experience with virtualization, backups, and system monitoring tools.

- Good understanding of cybersecurity and system hardening principles.
- Ability to work under pressure in a 24/7 operational environment.
- Strong troubleshooting, documentation, and communication skills.
- High level of integrity, accountability, and attention to detail.

What We Offer

Competitive salary (commensurate with experience).
Opportunity to work in a fast-growing fintech company.
Professional growth and exposure to enterprise-level systems.

How to Apply

Interested and qualified candidates should submit a detailed CV/Resume and a cover letter outlining relevant experience to:

Email: recruitment@tasnoble.com

Application Deadline: February 15, 2026

Tas-Noble Incorporated is an equal opportunity employer.